ST. VINCENT DE PAUL

CATHOLIC PARISH & SCHOOL

AUTHORIZATION TO RELEASE STUDENT RECORDS

The Family Educational Rights and Privacy Act of 1974 gives all parents of students under 18 years of age, and all students over 18 or attending post-secondary schools, the right to see, correct and control access to student records. The Act further stipulates that "personal information shall only be transferred to a third party on the condition that such party will not permit any other party access to such information without written consent."

SCHOOL OF CURRENT/FORMER ENROLLMENT

Name of School _____

School Street Address _____

City _____ State _____ Zip _____

School Phone _____ Fax _____ Email _____

STUDENT LEGAL NAME

Last Name _____ First Name _____ MI ____

Birthdate _____ Grade or Last Completed _____

I hereby attest that I am the parent or legal guardian and authorize the School or Agency listed above to release all educational, medical, social and/or psychological information which has been made a part of the school records regarding the student listed above. I further release the School or Agency listed above from all liability and claims pertaining to disclosure of the information requested.

Name of parent or legal guardian (please print) _____

Signature of parent or legal guardian _____ Date _____

Relationship to Student _____

Your signature on this release form gives Saint Vince de Paul Catholic School permission to request pertinent information regarding the student from his/her former school, health clinic, hospital or other service agency. All information received is strictly confidential.

According to the Family Educational Rights and Privacy Act, a student's education records can be disclosed without parental consent to school officials of another school or school system where the student seeks to enroll. Under limited circumstances Colorado law allows withholding only of a student's diploma, transcript or grades for unpaid book fees. All other records must be provided.

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